9.2 Duties of President: The President shall preside at all meetings of this Chapter and shall appoint or replace all chairpersons and members of committees not otherwise specifically provided for herein. The President shall perform all other and such usual duties as are performed by the president of a chapter. The President shall, with the approval of the Board of Directors, have the power to appoint a corresponding secretary to assist in the performance of the President's duties. The President shall oversee the Chapter Website and ICC Preferred Provider Status, including submitting CEU's to ICC for reporting purposes. The President may appoint a corresponding Board member to assist with these duties.

9.3 Duties of Vice President: The Vice President shall act and perform the duties of the President during the latter's absence from any meetings of this Chapter or the Board of Directors, or by vote of the Board of Directors in case of disability of the President, and shall assist the President in the conduct of the office of President.

9.4 Duties of Treasurer: Treasurer shall be responsible for receiving and disbursing of funds, supervising financial affairs, approving expenditures as provided by resolution of the Board of Directors, and generally performing such official duties of a Treasurer of a chapter within the limitations of the established budget.

9.5 Duties of Secretary: The Secretary shall be responsible for keeping the minutes and records of meetings, maintaining correspondence, and generally performing such official duties of a Secretary of a chapter.

9.4 Duties of the Education Chair: The Education Chair shall serve as a Board Officer and shall be responsible for planning and coordinating education programs and initiatives that support the Chapter's mission. The Education Chair shall present the Code Consistency topics during the monthly Chapter meetings and shall forward the Code Consistency topics to the Chapter President at least 14 days prior to the monthly meeting for submission to ICC for CEU's.

9.5 Duties of Immediate Past President: The Immediate Past President shall give advice and counsel to the Officers and Board of Directors.

9.6 A majority of the officers and directors elected shall constitute a quorum at any meeting of the Board of Directors.

9.7 The officers and the executive board shall act on behalf of the Association at all times.

9.8 All officers of the Board must be active members.

9.9 Board members are expected to attend all scheduled meetings. If a Board member is unable to attend, they must notify the Chapter President in advance, stating the reason for their absence, and recommend a substitution for their duties for that meeting.

9.10 Board members are expected to fulfill the responsibilities associated with their roles. Failure to fulfill assigned duties on three separate occasions – whether through missed deadlines, lack of participation, or neglect of responsibilities – shall result in dismissal from the Board. Dismissals shall be reviewed and confirmed by the Chapter President in consultation with remaining Board officers.

ARTICLE X - BOARD OF DIRECTORS

10.1 Governing Body: The property, business, and affairs of this Association shall be managed and transacted by a Board of Directors composed of the following: President, Vice President, Treasurer, Secretary, Education Chair, the Immediate Past President, and members at large.